

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 8th day of August 2022.

Present: Kenneth Martin, Supervisor
Jacquelyn McLean, Councilman
Mary Stelley, Councilman
James Hotnich, Councilman
Jane Sion, Councilman
Becky Jo Summers, Town Clerk
Chris Gerling, Highway Superintendent
Attorney Musacchio (7:05pm)

Also Present: Ruthann Rocque of Rural Transit, Diane and David Gamel Dan and Chris Rychlik, Candee Termer and Chris Jeanniton

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 143: **AGENDA APPROVAL**

Motion made by Supervisor Martin seconded by Councilman Hotnich to approve the agenda as presented.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

Resolution # 144: **MINUTES APPROVAL**

Motion made by Councilman McLean seconded by Councilman Sion to approve the minutes of the July 11, 2022 meeting.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

RESOLUTION # 145: **APPROVE BUDGET TRANSFERS**

Motion made by Supervisor Martin and seconded by Councilman Hotnich to approve the following Budget Transfers for Budget Year 2022:

2022 Budget

A FUND

Increase:	A1620.431 Heat LK Painter	2,500.00
Decrease:	A1990.400 Contingent	2,500.00
Increase:	A5010.400 Superintendent – Contractual	200.00
Decrease:	A5132.46 Garage Supplies	200.00

DB Fund

Increase:	DB 5110.410 General Repairs – Diesel	2,500.00
Decrease:	DB 5110.400 General Repairs – Contractual	2,500.00
Increase:	DB 9055.800 Employee Benefits – Disability	30.00
Decrease:	DB 9050.800 Employee Benefits – Unemployment	30.00
Increase:	DB 5110.400 General Repairs – Contractual	15,131.50
Decrease:	DB 5112.250 Pave Our Potholes	15,131.50
Increase:	DB 5110.400 General Repairs – Contractual	15,636.16
Decrease:	DB 5112.240 State Touring Route	15,636.16

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

Public Access

1. Ruthann Rocque of Rural Transit stated they need drivers. The van cannot be stored here because the service has no local drivers, so it is stored in Brant. Councilman McLean will put it on Facebook.
2. Nothing has been heard from the solar company.
3. Chris Jeanniton asks if the highway department will be cleaning up on Route 39. Yes.

Reports of Department Heads and committees

Attorney Musacchio reported the Solar company is submitting applications to other towns.

Building and Grounds committee report was read.

Town Engineers reported on the transfer station wall repair

Dog Control submitted his monthly report.

Highway, Transfer Station and Parks report was gone through by Superintendent Gerling:

Liberty Fest committee report given by Councilman McLean.

Recreation report was given.

Senior's program next luncheon is September 6th, need more people to sign up for the next trip.

Town Clerk had sales in July of \$ 5,648.10 with the Town's portion \$ 5,436.48.

Water department report was received from Gowanda.

Board Reports

Councilman McLean attended the car show, a webinar on fiscal affairs, the Building and Grounds meeting, updated the website and reviewed vouchers.

Councilman Sion reviewed the vouchers.

Councilman Hotnich reviewed the vouchers.

Supervisor Martin reported on the ARPA funds, has been in contact with the accountant on the 2021 audit which will be presented at the September meeting.

New Business

1. Resolution needed to approve payment application # 6 to KTG Services for the Town Park improvements project

RESOLUTION # 146: **APPROVE PAYMENT APPLICATION NO. 6 TO KTG SERVICES LLC (CONTRACTOR) FOR THE TOWN PARK IMPROVEMENTS PROJECT**

Motion made by Councilman Hotnich and seconded by Councilman McLean that the following resolution is:

ADOPTED	Aye	5	McLean, Sion, Hotnich, Stelley, Martin
	Nay	0	

WHEREAS, the contractor for the Town Park Improvements Project, KTG Services LLC, has submitted progress payment application No. 6, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment application.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves payment application No. 6 in the amount of \$15,675.00, pending receipt of Certified Payroll, and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

2. Resolution needed to approve change order # 4 for Collins Park improvements project

RESOLUTION # 147: **APPROVE CHANGE ORDER No. 4 FOR COLLINS PARK IMPROVEMENTS PROJECT**

Motion made by Councilman Sion and seconded by Councilman McLean that the Collins Town Board hereby approves Change Order No. 4 for the Collins Park Improvements Project, which alters the contract with KTG Services LLC by extending the substantial completion date from July 31, 2022 to August 15, 2022 with no change in contract amounts.

ADOPTED	Aye	5	McLean, Sion, Hotnich, Stelley, Martin
	Nay	0	

3. Resolution needed to approve payment applications No. 1 and 2 to Ehrhart Construction Services for the cold storage project

RESOLUTION # 148: **APPROVE PAYMENT APPLICATIONS NO. 1 & NO. 2 TO EHRHART CONSTRUCTION SERVICES (CONTRACTOR) FOR THE COLD STORAGE PROJECT**

Motion made by Supervisor Martin and seconded by Councilman Hotnich that the following resolution is:

ADOPTED	Aye	5	McLean, Sion, Hotnich, Stelley, Martin
	Nay	0	

WHEREAS, the contractor for the Cold Storage Building Project, Ehrhart Construction Services, has submitted progress payment applications No. 1 & No. 2, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in these payment applications.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves payment applications No. 1 in the amount of \$135,850.00 and No. 2 in the amount of \$73,910.00, pending receipt of Certified Payroll, and that the Collins Supervisor be authorized to sign the Applications and Certifications for Payment.

4. Discussion authorizing participation in New York Cooperative Liquid Assets Securities System (NYCLASS) – we would be fully insured and can deposit money with them and withdraw when we need to. A resolution will have to be done to be able to use this program.

Approval / Adoption of Abstract

Resolution # 149: **ABSTRACT APPROVAL**

Motion by Councilman McLean seconded by Councilman Hotnich that the bills be paid on abstract # 8 for 2022 dated August 8, 2022 for listed vouchers # 424 - 479 for \$ 391,195.27:

General – Townwide	36,674.56	Special Refuse Fund	2,941.29
General Part Town	5,643.36	Water District # 1	19,600.57
Highway	9,452.99	Water District # 3	5,462.39
Highway Cold Storage	211,198.59	Water District # 4	<u>444.42</u>
Park Improvements	66,210.29	Total	\$ 391,195.27
Special Lighting	734.46		
Emergency Service Dispatch	32,832.35		
ADOPTED	Aye 5	McLean, Sion, Hotnich, Stelley, Martin	
	Nay 0		

With no further business, on a motion of Councilman McLean seconded by Councilman Hotnich the meeting was adjourned at 7:41 PM.

Becky Jo Summers, Town Clerk